

## DOCUMENTATION FOR BUSINESS ACCOUNTS

Documents Required from Business for Account opening	Business Type										
	Sole Proprietorship	Partnership	Limited Liability Co (LLC)	Sole Proprietor Ship (Professional License)	Free Zone Establishment	Free Zone Company	Exchange Company	Under Formation(LLC)	Under Formation (FZE/DIC/DMC)	Non Resident Company	Branch of Foreign company
Completed Standard Chartered's Account Opening Form for Business	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Copy of valid Trade license/ Certificate of Incorporation	✓	✓	✓	✓	✓	✓	✓				✓
Copy of Memorandum & Article of Association			✓		✓	✓	✓	✓	✓	✓	✓
*Copy of Power of Attorney/ Board of Resolution			✓		✓	✓	✓	✓	✓	✓	✓
Copy of Partnership Agreement duly attested		✓									
Copy of valid Chamber of Commerce Registration Certificate- duly attested by a local UAE court	✓	✓	✓				✓				✓
Copy of LLC Agreement/ *Service agent agreement	✓		✓	✓							
Copy of Share certificates						✓					✓
Passport copy of National Sponsor/Partners/Shareholders/Authorized signatories	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
NOC from Local sponsor				✓							
Copy of Central Bank Approval							✓				
**Copy of certificate of incorporation					✓					✓	✓
Partnership Agreement		✓									
List of Authorized signatories with specimen signatures								✓	✓		
Address confirmation proof of Company, shareholders/Partners /Co Partners etc	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Bank Reference Letter										✓	✓
Initial approval from Economic Department & Trade Name Approval								✓			
Letter from FZ/DIC/DMC confirming the name and stating the names of shareholders and directors of the company									✓		
Profile of company								✓			✓

Notes :

1. All original documents may be required to be sighted before accepting the copy.

2. \*\*If the company is a branch of foreign company or registered offshore, the copy of certificate of incorporation has to be duly notarized and legalized

3.\*If the company is Sole Proprietorship , Power of Attorney and the Service agent agreement has to be duly notarized.

4. In case of Non Resident company all documents should be duly notarized and attested and checking accounts cannot be opened.

5. The Bank reserves the right to call for any extra documents it may require, where necessary